



कन्वर्जेस एनर्जी सर्विसेज लिमिटेड
(ईईएसएल की पूर्ण स्वामित्व वाली सहायक कम्पनी)
Convergence Energy Services Limited
(A Wholly Owned Subsidiary of EESL)

Request for Expression of Interest (REOI)

For Shortlisting of E-Car Models

Part II: REOI Formats

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Form 1: Format for Power of Attorney authorizing an Individual designated representative

[To be on non-judicial stamp paper of Rupees One Hundred Only (INR 100/-) or appropriate value as per Stamp Act relevant to place of execution]

Know all men by these presents, We[Insert name and address of the registered office of the OEM] do hereby constitute, appoint, nominate and authorize Mr./Ms. [Insert name and residential address], who is presently employed with us and holding the position of as our true and lawful attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to submission of our EOI in response to REOI Shortlisting of E-Car Models, issued by Convergence Energy Services Limited (CESL), including signing and submission of the EOI and all other documents related to the EOI, including but not limited to undertakings, letters, certificates, acceptances, clarifications, guarantees or any other document which CESL may require us to submit.

The aforesaid attorney is further authorized for making representations to CESL, and providing information / responses to CESL, representing us in all matters before CESL, and generally dealing with CESL in all matters in connection with our EOI till the completion of the EOI process as per the terms of the REOI.

We hereby agree to ratify all acts, deeds and things done by our said attorney pursuant to this Power of Attorney and that all acts, deeds, and things done by our aforesaid attorney shall be binding on us and shall always be deemed to have been done by us.

All the terms used herein but not defined shall have the meaning ascribed to such terms under the REOI.

Signed by the within named [Insert the name of the executant Consortium Member] through the hand of Mr./ Ms./ Dr. duly authorized by the Board to issue such Power of Attorney dated this day of

Accepted
.....
(Signature of Attorney)
[Insert Name, designation, and address of the Attorney]

Attested
.....
(Signature of the executant)
(Name, designation, and address of the executant)
.....
Signature and stamp of Notary of the place of execution

Common seal of has been affixed in my/our presence pursuant to Board of Director’s Resolution dated.....

Witness 1

[Signature of Witness 1]

Name:

Designation: Witness 2

[Signature of Witness 2]

Name:

Designation:

Notes

- a) The mode of execution of the power of attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s).
- b) Also, wherever required, the executant(s) should submit for verification the extract of the charter documents and documents such as a Board resolution / power of attorney, in favor of the person executing this power of attorney for delegation of power hereunder on behalf of the executant(s).

Form 2: EOI Form (Covering Letter)

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: EOI Form (Covering Letter)

Dear Sir,

Having examined the abovementioned REOI document, we, the undersigned, hereby submit/ upload our Expression of Interest (EOI) for shortlisting of E-Car Models.

(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)

1 About us:

- a) We, M/s _____, hereby certify that We are a proven, established, and reputed OEM of E-Cars having the required Experience, Past performance, Personnel, and financial capability, with registered office at _____.

2 Our Eligibility and Qualifications to participate:

- a) We comply with all the eligibility criteria and fully meet the qualification criteria stipulated in this REOI document, and the relevant declarations are made along with documents in Form 5; 'OEM Information cum Eligibility Criteria cum Technical Qualification Requirement' and its sub-forms.
- b) We undertake to submit for scrutiny, on-demand by CESL, originals and self-certified copies of all such certificates, documents, and affidavits/ undertakings. We have understood the ramifications of failure to do so, as per the REOI. Upon our successful shortlisting, we undertake.
- c) We have / don't have any conflict of interest with any other OEM, as per the REOI.
- i. No commissions and gratuities have been paid or are to be paid to agents or any other party by us relating to this REOI process.
- ii. Following commissions and gratuities have been paid/ are to be paid to agents or any other party by us relating to this REOI process: -----

3 Affirmation of terms and conditions of the REOI document:

We have understood the complete terms and conditions of the REOI document. We accept and comply with these terms and conditions without reservations.

4 Abiding by the EOI Validity:

We agree to keep our EOI valid for acceptance for a period up to 1.5 years, as required in the REOI document, or for a subsequently extended period, if any, agreed to by us.

5 Non-tempering of Downloaded REOI documents and Uploaded Scanned Copies:

We confirm that we have not changed/ edited the contents of the downloaded EOI Formats. We realise that any such change noticed at any stage, shall be liable to punitive action in this regard stipulated in the REOI document. We also confirm that scanned copies of documents/ affidavits/ undertakings uploaded along with our EOI are valid, true, and correct to the best of our knowledge and belief. We

shall be responsible if any dispute arises regarding the validity and truthfulness of such documents/ affidavits/ undertakings.

6 Signatories:

We confirm that we are duly authorized to submit this EOI and make commitments on behalf of the OEM. Power of Attorney as per Form 1 is annexed herewith.

7 Rights of CESL to Reject EOI(s):

We understand that you are not bound to accept any or all EOI(s) you may receive against your above-referred REOI document.

.....

(Signature with date)

.....

(Name and designation)

Duly authorized to sign EOI for and on behalf of name, address, and seal of the OEM

Form 3: OEM Information

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: OEM Information

Dear Sir,

Note: OEM shall fill in this Form following the instructions indicated below. OEM shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. OEM's wrong or misleading information shall be treated as a breach of the Code of Integrity. Such EOIs shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such a breach in the REOI document.

(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you)

1 OEM/ Contractor particulars:

Name of the OEM's Organisation:	
Corporate Identity No. (CIN):	
Date of incorporation/ start of business:	
Place of Registration/ Principal place of business":	
Number of Years in Business:	
Complete Postal Address:	
Pin code/ ZIP code:	
Telephone nos. (with country/ area codes):	
PAN Number:	
GSTIN No:	

Submit documents to demonstrate eligibility - A self-certified copy of registration certificate – in case of a partnership firm – Deed of Partnership; in case of Company – Notarised and certified copy of its Registration;

Authorisation of Person(s) signing the EOI on behalf of the OEM

- a) Full name: _____
- b) Designation: _____
- c) Signing as:
 - i. A sole proprietorship firm. The person signing the EOI is the sole proprietor/ constituted attorney of the sole proprietor,
 - ii. A partnership firm. The person signing the EOI is duly authorized being a partner to do so under the partnership agreement or the general power of attorney,
 - iii. A company. The person signing the EOI is the constituted attorney by a resolution passed by the Board of Directors or in pursuance of the authority conferred by the Memorandum of Association/ Articles of Association.

iv. A Society. The person signing the EOI is the constituted attorney.

Documents to be submitted:

- i. Registration Certificate/ Memorandum of Association/ Partnership Agreement
- ii. Power of Attorney for the authorized signatory as per format prescribed vide Form 1.

2 OEM's Authorized Representative Information

- a) Name:
- b) Address:
- c) Telephone/ Mobile numbers:
- d) Email Address:

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

DA: As above

Form 4: Details of Each Proposed E-Car Model

(To be filled separately for each proposed E-Car Model on Letter head)

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: Details of Each Proposed E-Car Model

Dear Sir,

Note: OEM shall fill in this Form following the instructions indicated below. OEM shall enclose certified copies of the documentary proof/ evidence to substantiate the corresponding statement wherever necessary and applicable. OEM's wrong or misleading information shall be treated as a breach of the Code of Integrity. Such EOIs shall be liable to be rejected as nonresponsive, in addition to other punitive actions provided for such a breach in the REOI document.

(Please tick appropriate boxes or strike out sentences/ phrases not applicable to you – response against each Line Item is mandatory)

#	Particulars/Description	Parameter / Information / Enclosed
1.	Make/OEM Name	
2.	Model Name	
3.	Category (Hatchback/ Sedan/ SUV/ MUV / etc.)	
4.	Available for Private Registration or Commercial Registration or Both	
5.	Name of NATRiP affiliated testing lab issuing certificate for the Model	
6.	Copy(ies) of relevant certification(s) issued by Automotive Testing Institutes & Testing Labs in India under NATRiP	
7.	G-NCAP Rating (if available) along with copy of relevant certification	
8.	.PNG images of the Model	
9.	Sale volume (in nos.) in the most recent completed Financial Year	

#	Particulars/Description	Parameter / Information / Enclosed			
10.	Battery Warranty (in Years and KMs)				
11.	Motor Warranty (in Years and KMs)				
12.	E-Car Warranty (in Years and KMs)				
13.	Battery Chemical Composition				
14.	Model Brochure				
15.	Excel List of OEM Service Centre/ Workshop across India for the proposed E-Car Model				
16.	Charging Standard (Fast)				
17.	Charging Standard (Slow)				
18.	Portable Charger (Included/ Not Included)				
19.	Type of Portable Charger(s) included, along with its kW Rating and other specifications including OEM brand Name(s)				
20.	Facility of installation of EV charger at Client premises (Yes/No)				
21.	Length of cable (in metres) provided for installation of EV charger at Client premises				
22.	Variant Name(s)	Variant#1	Variant#2	Variant#3	Variant#N
23.	Listed Unit Price (INR) (without GST)				
24.	Battery Rating				
25.	ARAI Certified Range (KMs)				

Please attach additional sheets, if required.

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

Form 5: Format for OEM Information cum Eligibility Criteria cum Technical Qualification Requirement

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: OEM Information cum Eligibility Criteria cum Technical Qualification Requirement

[OEM must provide all documents required to prove/ substantiate its Technical Qualification as provided in Eligibility and Qualification Requirements of the Tender]

Dear Sir,

We, the undersigned [Insert name of the OEM] having read, examined, and understood in detail the referenced EoI. hereby submit the following Information along with supporting documents, against the Technical Qualification Requirement.

#	Criteria	Details of documental evidence attached
1	Company Name and Details	
2	Address of its place of business in India	
4	Attested copy of Certificate of Registration/ Incorporation issued by the Registrar of Companies	
5	Memorandum and Articles of Association or document constituting the company and regulating its affairs	
6	Certificate of Commencement of Business issued by the Registrar of Companies	
9	Copy of Permanent Account Number (PAN) Card	
10	Copy of the Goods and Services Tax (GST) Registration Certificate	
11	Compliance of "Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017" regarding 'Restrictions from procurement from a Bidder of a country which shares a land border with India' vide Order (Public Procurement No. 4) No. F.7/10/2021-PPD(1) ¹ , issued by Government of India, Ministry of Finance, Department of Expenditure, Public Procurement Division dated 23.02.2023, including any amendments or modifications to the same from time to time	Form 6

¹<https://doe.gov.in/sites/default/files/Order%20%28Public%20Procurement%20No.%204%29%20-%20Restrictions%20under%20Rule%20144%28xi%29%20of%20the%20General%20Financial%20Rules%20%28GFRs%29%2C%202017.pdf>

#	Criteria	Details of documental evidence attached
12	Compliance of “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding” vide Order vide No. P-45021/2/2017-PP (BE-II) issued by Government of India, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Public Procurement Section dated 16.09.2020, including any amendments or modifications to the same from time to time.	Form 7
13	Compliance of “Public Procurement (Preference to Make in India) Order 2019 for Cyber Security Products” vide Notification File No. 1(10)/2017-CLES ² issued by Government of India, Ministry of Electronics and Information Technology dated 06.12.2019, including any amendments or modifications to the same from time to time.	Form 8
14	Compliance of “Not stand declared ineligible/ blacklisted/ banned/ debarred by CESL or its Ministry/ Department from participation in its Tender Processes”.	Form 9
15	E-Car Model must have valid certification from relevant Automotive Testing Institutes & Testing Labs in India under National Automotive Testing and R&D Infrastructure Project (NATRiP) in the name of OEM.	Self-certified copy of certificate from relevant Automotive Testing Institutes & Testing Labs in India under National Automotive Testing and R&D Infrastructure Project (NATRiP) in the name of OEM.

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

Form 6: Format for Self-certification regarding compliance of “Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017”

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: Compliance of “Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017” regarding ‘Restrictions from procurement from a Bidder of a country which shares a land border with India’

Ref: “Restrictions under Rule 144(xi) of the General Financial Rules (GFRs), 2017” regarding ‘Restrictions from procurement from a Bidder of a country which shares a land border with India’ vide Order (Public Procurement No. 4) No. F.7/10/2021-PPD(1), issued by Government of India, Ministry of Finance, Department of Expenditure, Public Procurement Division dated 23.02.2023, including any amendments or modifications to the same from time to time

Dear Sir,

With reference to submission of our EOI in response to REOI ‘Shortlisting of E-Car Models’ issued by Convergence Energy Services Limited (CESL), I/We hereby confirm that,

“I have read the clause regarding restrictions on procurement from a Bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries; I certify that this Bidder/OEM is not from such a country or, if from such a country, has been registered with the Competent Authority and will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. I hereby certify that this Bidder fulfills all requirements in this regard and is eligible to be considered. [Where applicable, evidence of valid registration by the Competent Authority shall be attached.]”

AND

“I have read the clause regarding restrictions on procurement from a Bidder having Transfer of Technology (ToT) arrangement. I certify that this Bidder does not have any ToT arrangement registration with the competent authority” OR “I have read the clause regarding restrictions on procurement from a Bidder having Transfer of Technology (ToT) arrangement. I certify that this Bidder has valid registration to participate in this procurement”

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

Form 7: Format for Self-certification regarding compliance of “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding”

(To be submitted on Letter head)

To
 Head (e4W)
 Convergence Energy Services Limited
 Core-3, 2nd Floor, SCOPE Complex,
 Lodhi Road, New Delhi-110003

Sub: Compliance of “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding”

Ref: “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding” vide Order vide No. P-45021/2/2017-PP (BE-II) issued by Government of India, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Public Procurement Section dated 16.09.2020, including any amendments or modifications to the same from time to time

Dear Sir,

With reference to submission of our EOI in response to REOI ‘Shortlisting of E-Car Models’ issued by Convergence Energy Services Limited (CESL), I/We hereby confirm that,

This OEM shall ensure at least 20% local content in the model of E-Cars being proposed to be empaneled for the aforementioned REOI, in compliance of “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding” vide Order vide No. P-45021/2/2017-PP (BE-II) issued by Government of India, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Public Procurement Section dated 16.09.2020, including any amendments or modifications to the same from time to time.

The extent of local content in the E-Car Model being proposed by this OEM, to be empaneled under this REOI is:

E-Car Model Name (fill separately for each Variant, if different for each Variant)	Local Content (Percentage)

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

Form 8: Format Self-certification regarding compliance of ‘not being under debar list/undergoing debarment period, on account of breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules, for giving false declarations of local content’

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: Compliance of ‘not being under debar list/undergoing debarment period, on account of breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules, for giving false declarations of local content’

Ref: “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding” vide Order vide No. P-45021/2/2017-PP (BE-II) issued by Government of India, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Public Procurement Section dated 16.09.2020, including any amendments or modifications to the same from time to time

Dear Sir,

With reference to submission of our EOI in response to REOI ‘Shortlisting of E-Car Models’ issued by Convergence Energy Services Limited (CESL), I/We hereby confirm that,

This OEM is ‘not being under debar list/undergoing debarment period, on account of breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules, for giving false declarations of local content’ as per “Public Procurement (Preference to Make in India), Order 2017 – Revision; regarding” vide Order vide No. P-45021/2/2017-PP (BE-II) issued by Government of India, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal Trade, Public Procurement Section dated 16.09.2020, including any amendments or modifications to the same from time to time.

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

Form 9: Format for Self-certification regarding compliance of “Public Procurement (Preference to Make in India) Order 2019 for Cyber Security Products”

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: Compliance of “Public Procurement (Preference to Make in India) Order 2019 for Cyber Security Products”

Ref: “Public Procurement (Preference to Make in India) Order 2019 for Cyber Security Products” vide Notification File No. 1(10)/2017-CLES issued by Government of India, Ministry of Electronics and Information Technology dated 06.12.2019, including any amendments or modifications to the same from time to time

Dear Sir,

With reference to submission of our EOI in response to REOI ‘Shortlisting of E-Car Models’ issued by Convergence Energy Services Limited (CESL), I/We hereby confirm that,

This is to certify that the organization _____ registered as _____ with registration number _____ do hereby solemnly affirm and declare as under:

That We agree to abide by the terms and conditions of the Notification issued by Ministry of Electronics and Information Technology (MeitY), Government of India no. 1(10)/2017-CLES dated 06.12.2019, including any amendments or modifications to the same from time to time.

That the information furnished hereinafter is correct and We undertake to produce relevant records before CESL or any other authority so nominated by the Ministry of Electronics and Information Technology (MeitY), Government of India for the purpose of establishing ownership of the Intellectual Property Rights (IPR), legal existence and revenue accrual, local content for the cyber security products nominated by the aforesaid organization.

That all IPR which constitute the said cyber security product has been verified by us and We are responsible for the correctness of the claims made therein and We take complete responsibility for the same.

We agree to maintain all information regarding our claim(s) for IPR ownership, legal existence and revenue accrual, local content in the organization’s record throughout the existence of the product and shall make this available for verification to any authorities specified by Government of India.

In case of any change in the IPR ownership, legal existence and revenue accrual, local content We will be accountable to inform Ministry of Electronics and Information Technology (MeitY), Government of India within one Week or before applying for any public procurement or before referring this order for taking any advantage which so ever occurs first.

That in the event of the cyber security product mentioned herein is found to be incorrect and not meeting the prescribed norms, based on the assessment of an authority so nominated by the MeitY, Government of India and We will be liable as under clause 7 (f) of Public Procurement (Preference to Make in India) Order 2019 for Cyber Security Product

1. Name and details of the organization nominating product under this order (Registered Office, Manufacturing unit location, nature of legal entity)
2. Entity Registration Certificate number
 - 2.1. Type of Registration
3. Date on which this Certificate is issued
4. Percentage of Royalty/License fee to be paid to other utility with respect to estimated cost of the product
5. Name and contact details of the unit of the manufacturer

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

Form 10: Format for Self-declaration regarding compliance of “Not stand declared ineligible/ blacklisted/ banned/ debarred by CESL or its Ministry/ Department from participation in its Tender Processes”

(To be submitted on Letter head)

To
Head (e4W)
Convergence Energy Services Limited
Core-3, 2nd Floor, SCOPE Complex,
Lodhi Road, New Delhi-110003

Sub: Compliance of “Not stand declared ineligible/ blacklisted/ banned/ debarred by CESL or its Ministry/ Department from participation in its Tender Processes”

Dear Sir,

With reference to submission of our EOI in response to REOI ‘Shortlisting of E-Car Models’ issued by Convergence Energy Services Limited (CESL), I/We hereby confirm that,

We, “Not stand declared ineligible/ blacklisted/ banned/ debarred by CESL or its Ministry/ Department from participation in its Tender Processes”.

Thanking you,

Date:

Place:

Seal of Organization & Signature of Authorized Signatory

